

Ship, Industrial Protective Service Workers and Watchmen

I.L.W.U. Local #28
2435 NW Front St.
Portland, OR 97209
503-227-5299

DATE:

This form is to act as a check list and format for all union meetings of ILWU Local #28

Call the meeting to order at (time):

Recognize all visitors and speakers (any speeches are made now): c

Secretary/Treasurer read the minutes of any special or the last regular union meeting. c

Have elected executive board member read the minutes from the last executive board meeting. c

Read all in-coming correspondence at this time (list notes below): c

Read all out-coming correspondence at this time (list notes below): c

Handle any old or shelved business at this time (list notes below): c

Handle any new business at this time (list notes below): c

0 Delft Services - t"

ILWU#28 form -.#0Q7